

IEEE Gujarat Section Student Paper Publication/Presentation Funding Policy for IEEE Conferences.

1. Objective

The IEEE Gujarat Section is committed to promoting academic excellence and professional development among its student members. This policy establishes a structured framework for providing financial assistance to IEEE Gujarat Section Student Members to present and publish their research at recognized conferences, ensuring broader participation in reputed academic and professional forums.

The total annual budget allocated for this purpose is ₹20,000 per fiscal year.

2. Eligibility Criteria

To be eligible for financial support under this policy, applicants must fulfill the following criteria:

- **IEEE Membership:** Applicants must be active IEEE Student Members affiliated with the Gujarat Section at the time of application and during the conference.
- **Paper Acceptance:** The applicant's paper must be accepted for presentation at a reputable international conference organized by IEEE, IEEE Region 10 (R10), IEEE India Council, IEEE Gujarat Section, or a flagship conference of IEEE Societies and Councils recognized by an IEEE Gujarat Section Chapter/Council.
- **Student applying must be in 1st author in author list, must register and present paper in conference in physical mode.**
- **Eligible Conferences:**
 - IEEE Region 10 (R10): R10 Humanitarian Technology Conference (R10 HTC), R10 Conference (TENSYP, TENCON), and other R10-endorsed events.
 - IEEE India Council: INDICON, INDISCON, and other India Council-supported conferences.
 - IEEE Gujarat Section: Any international conference technically /financially sponsored or organized by IEEE Gujarat Section.
 - IEEE Societies and Councils: Flagship conferences of IEEE Societies and Councils under IEEE Gujarat Section Chapters/Councils (e.g., IEEE Communication Society, IEEE Computational Intelligence Society, IEEE Power & Energy Society, IEEE Computer Society, IEEE Signal Processing Society, IEEE Robotics & Automation Society, IEEE Power Electronics Society, IEEE Industrial Electronics Society , IEEE Industrial Automation society , IEEE Sensor Council, etc.).
- **Academic Standing:** Applicants must maintain a strong academic record, as per their institution's criteria.
- **Prior Funding:** Preference may be given to applicants who have not previously received funding under this policy to ensure equitable distribution of resources.

3. Funding Details

- **Conference Presentation:** Financial support may cover conference registration fees, travel, and accommodation expenses, subject to a maximum cap of ₹5,000 per event per student.

- Funding Limits:
 - Conference participation fund will be allocated to maximum of 1 student per quarter in a fiscal year limited to ₹5,000.
 - The date of acceptance of the paper will be considered to determine the applicable quarter.
 - If no successful applications are received in a given quarter, the unused funds will be carried over to the next quarter.

Fiscal Year Quarters:

- Q1 (January – March)
- Q2 (April – June)
- Q3 (July – September)
- Q4 (October – December)

4. Application Process

Applicants must submit their funding requests at least 30 days before the conference start date. The following documents are required:

- Completed Application Form: Including personal, academic, and IEEE membership details.
- Acceptance Letter: Official confirmation from the conference organizers.
- Statement of Purpose: A brief write-up explaining the significance of the research, its impact, and the benefits of presenting it.
- Budget Estimate: A detailed breakdown of expected expenses.
- Faculty Recommendation Letter: Endorsement from a faculty advisor or department head.
- 1st Page of paper.

Submission Method:

Applications must be submitted electronically to the IEEE Gujarat Section Student Activities Chair (SAC), with copies to the Technical Activity Chair and the IEEE Gujarat Section Chair, via the designated email.

5. Selection Process

- Evaluation Committee: Applications will be reviewed by a panel comprising members from the IEEE Gujarat Section Student Activities Committee (SAC) and subject matter experts.
- Evaluation Criteria:
 - Quality, novelty, and relevance of the research work.
 - Academic performance and potential of the applicant.
 - Justification for financial support.
 - Potential impact on the applicant's academic and professional growth.

- Notification: Applicants will be informed of the decision within 30 days of application submission.

6. Disbursement of Funds

- Reimbursement Model: Funds will be reimbursed upon submission of original receipts and a post-event report.

7. Obligations of Recipients

Recipients of funding must adhere to the following requirements:

- Acknowledgment: The IEEE Gujarat Section must be acknowledged in the presentation and in related social media posts.
- Report Submission: A brief report summarizing the experience and outcomes of the conference or publication must be submitted within 30 days post-event.
- Engagement: Recipients are encouraged to share their experiences through seminars, webinars, or articles in the IEEE Gujarat Section newsletter.
- Conflict Resolution:
 - In cases where multiple applications are received in the same quarter, selection will be based on:
 - The quality and impact of the research work.
 - Prior volunteering contributions at various levels within IEEE.
 - Duration of IEEE membership.
 - The final decision will be made by the review committee, and no further appeals will be entertained.

8. Policy Review

This policy shall be reviewed annually by the IEEE Gujarat Section Student Activities Committee (SAC) and Technical Activity Committee to ensure its effectiveness and alignment with the section's strategic objectives.

9. Contact Information

For inquiries and application submissions, please contact the IEEE Gujarat Section Technical Activities Committee at [techact.gs@gmail.com].

The grant will be provided with the following conditions:

1. candidate will submit travel document (gate pass/air ticket), certificate of presentation, schedule, paper copy, and a brief report of your conference participation to technical activity chair and treasurer with CC to chair within 10 days after the conference as per requirement of GIEEE. Candidate will also follow taxation requirement as per GIEEE norms. (Fund will be provided with TDS, candidate will have to recover tax in return, if eligible)
2. Candidate will acknowledge the support of the IEEE Gujarat Section on social media platforms to inform and encourage other students to benefit from such opportunities.

3. Section will also invite candidate to deliver talk to another institute about experience of presenting paper at international conference.

This policy provides a transparent and structured approach to supporting the research endeavors of IEEE Gujarat Section Student Members, enabling them to showcase their work on esteemed academic and professional platforms while advancing their academic and career aspirations.